



Brian P. Kemp
Governor

J. Alexander Atwood
Commissioner

April 27, 2021

MEMORANDUM

To: Agency Heads
HR Leaders

From: J. Alexander Atwood, Commissioner 
Executive Secretary, Employee Benefit Plan Council and State Personnel Board

Re: **May 2021 Special-Called State Personnel Board Meeting Notice**

Please be advised that the State Personnel Board (SPB) will convene on Tuesday, May 4, 2021. Below are agenda items for the meeting, as well as information to register for and join the meeting.

If you have any questions or concerns about the proposed agenda, please contact Latatia West at (404) 463-1822 or via email at Latatia.West@doas.ga.gov.

Thank you.

Special-called State Personnel Board Meeting

1. Call to Order by the Chair
- ** 2. **Approval of Minutes** of the March 9, 2021 SPB Meeting
3. Presentation of rule modifications to release for Public Comment: *State Personnel Board Rule 478-1-.16, Absence from Work*
- **4. **Board vote** on SPB Rule 478-1-.16, *Absence from Work*
5. **Other Business** the members may wish to bring before the Board
- **6. **Adjournment**

** Indicates review and Board action required.

Please register for the Special-Called State Personnel Board Meeting on May 4, 2021 10:00 AM EST at:

<https://attendee.gotowebinar.com/register/2023253542206137360>

After registering, you will receive a confirmation email containing information about joining the webinar.